

MINUTES OF THE SPECIAL MEETING OF THE ZONING PLANNING & APPEALS COMMISSION OF THE VILLAGE OF METTAWA, LAKE COUNTY, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON TUESDAY, NOVEMBER 10, 2020 THROUGH ZOOM

I. CALL TO ORDER:

Chairman Krusinski called the meeting to order at 7:00 PM.

Chairman Krusinski indicated that the special meeting was being conducted in accordance with the recently amended provisions of the Open Meetings Act, the Governor's Disaster Proclamation reissued October 16, 2020 and the Governor's Executive Orders. He stated that in recognition of Section 12 of the Disaster Proclamation, which provides that meetings attended by more than 50 persons are not feasible and that social distancing is required at all public meetings, an in-person meeting is neither practical nor prudent at this time. Therefore, this meeting is being conducted as a virtual meeting through Zoom video conferencing.

II. ROLL CALL:

Upon a Call of the Roll, the following persons were:

Present: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Absent: Commissioners Fantus and Pickell

Chairman Krusinski declared a quorum present.

Also, on the call: Village Attorney, Jim Rhodes of Klein, Thorpe & Jenkins, Ltd; Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo

Village Attorney Rhodes said due to today's forecasted weather should this conference call experience a connection issue; the meeting protocol needs to be stated. Village Attorney Rhodes recommended that a motion be made to continue the public hearings to the next scheduled ZPA meeting without needing to send out the public hearing notices nor post the meeting in the Daily Herald. The next meeting has been rescheduled to Thursday, December 10th.

A motion was made if today's ZPA meeting experienced any technical issues the public hearings will continue on Thursday, December 10th. The motion was moved by Commissioner Pelech and a seconded from Commissioner Leonard.

Upon a Call of the Roll, the following persons voted:

Aye: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Nay: None

Absent: Commissioners Fantus and Pickell

Chairman Krusinski declared the motion carried.

III. APPROVAL OF MINUTES:

The ZPA Special meeting minutes for October 6, 2020 were reviewed. It was moved by Commissioner Pelech and seconded by Commissioner Clark that the meeting minutes of the October 6, 2020 be approved and be placed on file.

Upon a Call of the Roll, the following persons voted:

Aye: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Nay: None

Chairman Krusinski declared the motion carried and that the meeting minutes be placed on file.

IV. **CALL OF CASES:**

Chairman Krusinski indicated that for the information of everyone who was attending the virtual meeting, the work of the Zoning, Planning, and Appeals Commission consists of reviewing matters brought before us that affect zoning and planning in the Village. The Commission is a fact-finding body and has no final authority. As a result, the Commission makes no final decisions regarding any matter, but only makes recommendations to the President and Board of Trustees of the Village of Mettawa based upon the testimony presented.

a. Chairman Krusinski called the hearing on docket number 20-TA-1 and 20 SU-1 to order.

Upon a Call of the Roll, the following persons were present:

Present: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Absent: Commissioners Fantus and Pickell

Chairman Krusinski declared a quorum present.

Chairman Krusinski asked for a motion to continue the public hearing on Case Numbers 20-TA-1 and 20-SU-1 to Thursday, December 10th at 7:00 pm.

A motion was made to continue the application filed by St. Basil Serbian Orthodox Church to Thursday, December 10th. The motion was made by Commissioner Leonard and seconded by Commissioner Clark.

Upon a Call of the Roll, the following persons were present:

Present: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Absent: Commissioners Fantus and Pickell

Chairman Krusinski declared the motion carried.

b. Chairman Krusinski called the hearing to Case Number 20-V-S-1 to order.

Upon a Call of the Roll, the following persons were present:

Present: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Absent: Commissioners Fantus and Pickell

Chairman Krusinski declared a quorum present.

CASE NO: 20-V-S-1: is an application for a variation to Section 15.1204 (C) Minimum Side Yard and Section 15.1204 (F) Maximum Lot Coverage on the Property legally described as 14175 W. Old School Road, Mettawa IL.

Chairman Krusinski said the Village Clerk has on file the certification notice of the public hearing that was published in the Daily Herald on October 15, 2020, which will be admitted as **Exhibit 1**. The surrounding resident's notification green cards will be admitted as **Exhibit 2**.

Chairman Krusinski commenced the public hearing Case No: 20-V-S-1.

Upon a Call of the Roll, the following persons were:

Present: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Absent: Commissioners Fantus and Pickell

Chairman Krusinski declared a quorum present.

Village Clerk indicated no objectors filed prior to the meeting. Chairman Krusinski asked if any callers on Zoom would like to file an objection. No objectors came forth.

Chairman Krusinski swore in the callers who wish to speak or testify at the public hearing.

The applicant at 14175 W. Old School Road was representative by the owner Maria Rojas and her Attorney, Dan Shapiro.

Chairman Krusinski said the applicant's application and accompany documentation will be entered as **Exhibit 3**. The James Anderson Company report from Village Engineer Yamin Yamin dated October 8, 2020 will be entered as **Exhibit 4**. Chairman Krusinski said a survey from Chamberlin Masse Engineers will also be part of Exhibit 3.

Please reference the court reporters' transcripts for the full meeting discussion and details.

A motion was made to continue the Rojas public hearing to Thursday, December 10th. The motion was made by Commissioner Meluso and seconded by Commissioner Leonard.

Upon a Call of the Roll:

Aye: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Nay: None

Chairman Krusinski declared the motion carried.

V. **COMMUNICATIONS:**

VI. **REVIEW OF REPORTS OF COMMISSION COMMITTEES:**

VII. **OLD BUSINESS:**

VIII. **NEW BUSINESS:**

Chairman Krusinski said Impact Networking has submitted an application for a minor subdivision consolidation of their Lot 7 and 8 in the Oasis Business Center Subdivision Section 16.301. The consolidation of one lot does not require a variation and meeting the requirements of the subdivision code, the minor consolidation can be approved by the Chairman. A report from the Chairman and the Village Engineer has been provided to the Commissioners for their review.

The Chairman Krusinski asked for a motion that his report received by the ZPA be approved.

A motion was made to approve Chairman Krusinski's report for the minor subdivision consolidation for Impact Networking. The motion was made by Commissioner Pelech and seconded by Commissioner Clark.

Upon a Call of the Roll:

Aye: Commissioners Clark, Leonard, Meluso, Pelech and Chairman Krusinski

Nay: None

Chairman Krusinski declared the motion carried.

IX. ADJOURNMENT:

With no further business to discuss, it was moved by Commissioner Leonard seconded by Commissioner Pelech that the meeting be adjourned.

With unanimous consent, Chairman Krusinski declared the motion carried and the meeting adjourned at 8:51 pm.

Sandy Gallo, Village Clerk