

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, NOVEMBER 10, 2021 WAS HELD VIA ZOOM

A. CALL TO ORDER

Chairman Pink called the meeting to order at 6:00 pm.

The Village President has made the determination that an in-person meeting is not practical or prudent because of the COVID-19 pandemic. As the head of this public body, the Village President has the authority to act on the Board's direction, based on the September 17, 2021, Disaster Declaration made by Governor Pritzker. The Village President has based this determination to ensure the safety of the Village Board members and the residents.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Members Bohm and Clark

Absent: None

Chairman Pink declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Engineer, Scott Anderson; Village Administrator, Mandi Florip; Trustee Towne

Resident: Ray Silvertrust

C. APPROVAL OF MINUTES OF THE MEETING

Minutes of the regular meeting for October 13, 2021 were reviewed. It was moved by Member Clark and seconded by Member Bohm that the regular meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS THE LOWEST PROPOSAL FOR THE VILLAGE'S RIGHT-OF-WAY TREES PROJECT

Chairman Pink stated the bid specification document was sent to seven contractors. The Village received three bid proposals from landscapers that have worked in the Village on prior projects. The Village Engineer Scott Anderson indicated he approved of the lowest bidder Lucas Landscaping due to their prior performance and equipment, ensuring this project will be completed efficiently. Because Lucas Landscaping owns their tree removal equipment, they were able to submit a low bid.

A recommendation was made to approve Lucas Landscaping bid proposal in the amount of \$6,750 for the right-of-way tree removal project. The motion was made by Chairman Pink and seconded by Member Bohm. The motion was carried.

E. DISCUSS THE VILLAGE'S RIGHT-OF-WAY MAINTENANCE PROGRAM FOR 2022

Chairman Pink indicated she approved of Dunlap Lawn Service work for 2021. Village Engineer Scott Anderson concurred with the Chairman's comment. Chairman Pink questioned why the

April visit of clearing brush and weed was so costly in the amount of \$2,400 on Dunlap's pricing table. Village Engineer Scott Anderson indicated the initial visit of the season includes clearing of branches and any debris from the winter season. Village Engineer Scott Anderson asked the Committee if they agreed that nine visits is an adequate number for mowing. Member Clark asked how often the Village goes out to bid for this work. Village Engineer Scott Anderson remarked in prior years when this work went out to bid, Dunlap Lawn Service was the lowest bidder. Prior years required a higher number of overhead hours from JACO as follow through items with the new landscapers. Village Engineer Scott Anderson said the ROW program is from April to November. Member Bohm indicated the Committee should consider going out to bid next year to ensure the Village is receiving the best price. Village Engineer Scott Anderson will obtain the 2022 ROW pricing from Dunlap Lawn Service's for the January Committee meeting.

F. DISCUSS THE HEY & ASSOCIATES INC., PROPOSAL FOR THE METTAWA LANE DRAINAGE PROJECT

Chairman Pink said the Mettawa Lane drainage project presents a challenge to be completed. Dave Kraft from Hey & Associates Inc., has indicated he has a couple of ideas on how to improve the drainage at Mettawa Lane. Chairman Pink added the ditches on Mettawa Lane also present an issue as their narrowness results in a limitation on the water flow. The Committee will continue their discussion of this location after Mr. Kraft submits his proposal for Mettawa Lane. Member Bohm indicated the Committee should review and discuss Mr. Kraft's proposal prior to residents attending the meeting. Chairman Pink confirmed the residents would be invited after the Committee decides on a plan.

Village Administrator Florip indicated the Village has been awarded an estimated \$76K from the Coronavirus Relief Act. This award can be utilized for a recommended stormwater project. Village Engineer Scott Anderson stated in order to properly address the Mettawa Lane water drain it needs to go down Bradley Road, cross under Bradley Road into the preliminary proposed pond at MacLean Preserve at Oasis Park, for a slow release to the ditch.

G. DISCUSS THE LAKE COUNTY ST. MARYS ROAD IMPROVEMENTS

Chairman Pink stated she received commentary from both Hey & Associates Inc., representative, Dave Kraft and the Village Engineer Scott Anderson that the St. Marys Road constructions items are enhancements to the prior conditions. Village Engineer Scott Anderson added during a construction period is not the ideal time to assess the long-term effects of an improvement. Mr. Kraft's email comments included the roadway developments are subject to the same standards. The improvements are not allowed to increase flood risk or drainage issues out of the right-of-way. Member Clark commented the road does not appear to be any wider as the County had stated it was going to be built. Resident Rick Philips at Deerpath Farms has indicated the newly drawn median on Route 60 is narrower and limiting to turn left onto his property. Village Engineer Scott Anderson recommended Mr. Philips turn into the Deerpath Farm subdivision and then turn right onto his property and not turn off of the median.

H. DISCUSS THE PUBLIC WORKS COMMITTEE RESPONSIBILITIES

Chairman Pink stated both Committees have their budget and responsibilities overlapping. Member Bohm added the goal of this project is to define the Committee responsibilities for future Trustees. In addition, the budget planning will align with responsibilities. Chairman Pink said Police and Security along with a few of the Road and Bridge Maintenance listed items in the budget are not

Public Works responsibility. Member Bohm indicated mosquito control, Lakes Disposal and trail maintenance are a few items that their department will need to be defined. Member Bohm added this information will result in creating an operation manual for the following Chairman. Village Administrator Florip indicated Member Bohm has started a calendar listing of his committee items. This same format should be followed for Public Works committee. Member Bohm asked who is responsible of tracking the SSA's. Village Administrator Florip is currently looking at the SSA collection amounts for the upcoming tax levy ordinance.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Trustee Towne indicated resident Mike Ruppe at 14310 W Old School Road expressed his concern of the new traffic calming sign being placed near his property. Mr. Ruppe already has a speed limit sign in front of his property. Trustee Armstrong will need to follow-up on this matter.

Trustee Towne indicated the median west of Deerpath Farm subdivision entrance was wider prior to the construction. The three residents who live west of Farwell Road off of Route 60 have expressed their concern of the new median being narrower when stationed to turn into their driveways. Village Engineer Scott Anderson said the prior lanes might have been mismarked. The current lanes are 12 feet wide and the new median meets the IDOT requirements. Village Engineer Scott Anderson said he will follow-up with resident Rick Phillips. Village Administrator Florip asked if a no left turn sign should be placed in the stripped area to prevent an accident.

Trustee Towne added the left turning lane on Route 60 going into Deerpath Farm subdivision has a bump area when entering the subdivision. This bump was repaired prior to the construction. The repaired blacktop has sunk due to the construction traffic going into Farwell Road. Recently, this area has been sprayed in red. Village Engineer Scott Anderson commented IDOT will be completing their curb repairs and they will also be performing some adjustment patching which may include Farwell's entrance.

Trustee Towne commented the fire department is no longer placing the red address number signs at newly built homes. The fire department has indicated they no longer need the signs as their new electronic devices have advanced and allow them to locate addresses. Chairman Pink remarked the Village does not want the red address signs to be removed and she will look into obtaining new signs for the new homes. Village Engineer Scott Anderson added TAPCO can also manufacture the red address signs if the fire department no longer provides this service.

Resident Ray Silvertrust at 27233 N. St. Marys Road, is the second house on the east side of the railroad tracks. Mr. Silvertrust addressed his concerns of Lake County bulldozing his newly constructed driveway. Lake County cut, tore and inserted nails on his driveway. Village Engineer Scott Anderson replied Lake County will repair the damaged driveway. Village Engineer Scott Anderson said he will follow-up with Lake County regarding this matter.

Chairman Pink indicated if any urgent matters arise within December a Special Meeting will be held. A motion was made to cancel the December committee meeting. The motion was made by Member Bohm and seconded by Member Clark. The motion was carried.

J. ADJOURNMENT

It was moved by Member Bohm and seconded by Member Clark to adjourn the meeting at 7:18 pm. The motion was carried.

Sandy Gallo, Village Clerk