

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, SEPTEMBER 14, 2022 VIA ZOOM

A. CALL TO ORDER

Chairman Pink called the meeting to order at 6:02 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Member Clark

Absent: Member Bohm

Chairman Pink declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineers, Scott Anderson

Resident: David Trendler

C. APPROVAL OF THE REGULAR MEETING MINUTES OF JULY

Minutes of the regular meeting for July 13, 2022 were reviewed. Chairman Pink asked to add the word not on page 6 within Section G, an amount he would not exceed. It was moved by Chairman Pink and seconded by Member Clark that the regular meeting minutes be approved with the edit and be placed on file. The motion was carried.

D. UPDATE ON THE DITCH AND SHOULDER MAINTENANCE

Chairman Pink indicated the shoulder maintenance has been completed. Member Clark added she spoke with Village Engineer Scott Anderson regarding the additional shoulder areas that required further material along Old School Road and St. Marys Road. Village Engineer Scott Anderson replied the gas company excavated an area by property 15130 W Little St. Marys Road. This area will be restored by the gas company. Member Clark stated no herbicide treatment on the shoulders will occur this year to avoid additional expenses. Member Clark commented future herbicide treatments will be added to the yearly right-of-way mowing contract.

Member Clark stated the ditch maintenance was approved not to exceed \$10,000.

Village Clerk Gallo stated the village will not be issuing payment on the balance owed for shoulder maintenance in the amount of \$1,200. The Village Engineer Scott Anderson acknowledged the balance payment was not going to be issued.

E. DISCUSS FOREST BUILDERS CULVERS PROPOSAL FOR 15130 LITTLE ST. MARYS ROAD AND 15185 OLD SCHOOL ROAD

Chairman Pink indicated the committee received two proposals for culverts. Chairman Pink stated the first cost estimate received differs greatly from this month's proposals. Village Engineer Scott Anderson replied this month's proposals were drafted utilizing prevailing wages per the Village Attorney Rhodes request. Chairman Pink questioned why the proposal listed the driveway patch for \$2,500 if Forest Builders was not going to complete this work. Village Engineer Scott Anderson

replied the amount is only a place holder to indicate the cost for the whole project. Chairman Pink asked why the proposals were not itemized. Village Engineer Scott Anderson indicated he could supply the cost breakdown. Member Clark questioned if the work was going to exceed the projected amount of \$10,400. Village Engineer Scott Anderson replied no. He indicated a subcontractor would be hired to complete the asphalt for \$2,500.

Chairman Pink stated on the proposal for 15130 Little St. Marys Road, line item 3 indicates the village will provide culvert and grades to allow drainage to work properly. Village Engineer Scott Anderson said one of his engineers would be calculating the grade for the culvert. This line item will be billed separately through the monthly James Anderson bill. Chairman Pink replied the proposal does not include this work priced out. Member Clark asked what the projected cost was for line item 3. Village Engineer Scott Anderson replied all of the line items are fixed cost for the construction work, line 3 is not. Village Engineer Scott Anderson indicated this service work is estimated at \$500. Village Engineer Scott Anderson replied he is anticipating Pave-Tech to be completing the asphalt work.

Resident Dave Trendler (15185 Old School Road) asked when is the culvert scheduled to be completed. Village Engineer Scott Anderson replied if the Board approves these proposals the culvert can be done the following 2-3 weeks. The work should be completed in one day. Village Engineer Scott Anderson replied he would provide Mr. Trendler notice of the start date. Mr. Trendler asked if the asphalt replacement included the area from the collapsed driveway to the road. Village Engineer Scott Anderson replied the plan is to remove the asphalt that is necessary to replace the culvert. Chairman Pink asked Village Engineer Scott Anderson if he needed to revisit the resident's driveway to ensure all costs for the asphalt replacement was being captured in his proposal. Village Engineer Scott Anderson replied he did not, as he thoroughly calculated the proposal. Village Engineer Scott Anderson added the asphalt cost have been removed from the proposal and the final area being repaired can be handled separately. Chairman Pink stated she did not ask to remove the asphalt cost from the project. Member Clark asked if the proposed amount was going to change to \$7,900. Village Engineer Scott Anderson replied yes. Chairman Pink asked to leave the Trendler property proposal as \$10,400 with the asphalt price indicated. Village Administrator Florip replied the 15185 Old School Road full project will cost \$10,400. The asphalt will be done either by Forest Builders or a subcontractor but the village will only be paying \$10,400 for this culvert replacement. Mr. Trendler asked if his property asphalt replacement was calculated to the road. Village Engineer Scott Anderson replied yes, he estimated 5 feet wide for the area.

A motion was made approve the 15130 Little St. Marys Road and 15185 Old School Road proposals for the culvert replacements. The motion was made by Chairman Pink and seconded by Member Clark. The motion was carried.

F. DISCUSS THE HEY & ASSOCIATES DESIGN WORK FOR THE MACLEAN PRESERVE AT OASIS PARK

Village Administrator Florip stated Hey & Associates Inc (H&A) submitted a proposal in the amount of \$56,500 for the design, engineering, along with meetings to be held with residents and the Board for the stormwater project MacLean Preserve at Oasis Park. The design plan portion will be utilizing the American Rescue Plan Act (ARPA) funds received of over \$70K. This drainage project qualifies to be applied against these funds. Using the ARPA funding will be viewed

favorably when the village applies for a grant on the larger project through the Stormwater Management Commission. Village Administrator Florip added she along with Dave Kraft from Hey & Associates Inc., met with the tollway to discuss their support in this drainage project. The tollway indicated they would not support this project financially as they would not benefit from this work. The tollway did indicate they would support the village to obtain the necessary permits for the design work presented by H&A. Village Administrator Florip asked the tollway about rerouting the water flow as a few residents had asked during a committee meeting. The tollway indicated rerouting water is legally not allowed and the tunnel would not be approved by Army Corp of Engineers.

The motion was made to approve the Hey & Associates, Inc. proposal for the drainage design work in the amount of \$56,500. The motion was made by Member Clark and seconded by Chairman Pink. The motion was carried.

G. UPDATE THE HEY & ASSOCIATES RESIDENT VISITS ON THEIR PROPERTY

Village Administrator Florip indicated the eleven residents that are being impacted by the MacLean Preserve at Oasis Park drainage project were emailed to sign-up for onsite visit with Dave Kraft from H&A and herself. The residents were provided 2-days with various hours to select a 30-minute session on their property. The four residents that signed-up for onsite visits included; Roy Bollhoffer and Holly Hirsch, Matt and Courtney Witten, Carol Armstrong and John Maier. The onsite visit included walking the resident's property and listened to their drainage issues.

H. DISCUSS THE SNOW PLOWING BIDS RECEIVED FOR FY2022-2023

Village Administrator Florip indicated the snow plowing bid specifications were sent out to seven contractors. Of those contractors, only two bids were received. The lowest bidder was received from Forest Builders in the amount of \$33,630. Village Administrator Florip recommends we award the contract to Forest Builders as they have plowed the village streets in prior years and have performed well. This contract is only for one year, so this program will go out to bid next year.

A motion was made to approve Forest Builders for the snow removal contract for FY2022-2023. The motion was made by Member Clark and seconded by Chairman Pink. The motion was carried.

I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

J. ADJOURNMENT

It was moved by Member Clark and seconded by Chairman Pink to adjourn the meeting at 6:51 pm. The motion was carried.

Sandy Gallo, Village Clerk