

**MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, NOVEMBER 9, 2022 VIA ZOOM**

**A. CALL TO ORDER**

Chairman Pink called the meeting to order at 6:02 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Member Clark

Absent: Member Bohm

Chairman Pink declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineers, Scott Anderson and Trustees Towne and Armstrong

Residents in Attendance: Robert Mann, Andy Cohn, Karen Carruthers,

**C. APPROVAL OF THE REGULAR MEETING MINUTES OF OCTOBER**

Minutes of the regular meeting for October 10, 2022 were reviewed. It was moved by Member Clark and seconded by Chairman Pink that the regular meeting minutes be approved with the edits and be placed on file. The motion was carried.

**D. DISCUSS POTENTIAL WATER MAIN EXTENSION SURVEY LETTER TO RESIDENTS ON LITTLE ST MARYS ROAD**

Chairman Pink stated a letter has been drafted for the residents along Little St Marys Road and a few on Old School Road to solicit their interest level for a water main connection. The letter will be mailed and emailed to the 14 residents that would be impacted. A map of the residents being solicited has been provided to the Committee. Village Clerk Gallo indicated in order for the Village to move forward on this project, we will need to receive a majority of the residents' confirmation of being interested. In order to form a special service area, 51% of residents will need to indicate approval. Village Clerk Gallo added the letter will include a survey card to which the resident will indicate interested or not interested for this project to be considered. Once the residents confirm they are interested, the Committee will direct the Village Administrator to obtain connection costs from an engineering firm. Chairman Pink added some residents have invested in their wells but connecting to the water system could also be advantageous in their future home sale. The letter will be mailed out after the Board meeting.

**E. DISCUSS THE VILLAGE'S RIGHT-OF-WAY TREE REMOVAL PROGRAM**

Chairman Pink indicated Village Engineer Anderson completed a tree inventory on the right-a-way trees and the park trees. This listing will be referenced for ongoing tree removal programs. The Committee received the two lists. Chairman Pink stated the park trees removal will include 7 trees in the amount of \$6,250. The right-of-way trees removal will also include the stumps removal in the amount of \$12,575. Chairman Pink asked the Village Engineer Scott Anderson if the proposals included dirt and seeding where the stumps were cleared. Village Engineer Scott Anderson replied

some of trees being removed are only 6-8 inches wide and will not require land restoration. The right-of-way proposal does include area restoration if needed. Dunlap Tree Experts does not anticipate seeding all areas. Restoration will be determined on site.

A motion was made to approve the Dunlap Tree Experts right-of-way tree removal program not to exceed \$12,575 and the park tree listing not to exceed \$6,250. The motion was moved by Member Clark and seconded by Chairman Pink. The motion was carried.

Village Clerk Gallo asked if the fallen tree along resident Steve Schmidt's property was also going to be removed. Member Clark indicated the tree has fallen and it is laying on the easement but it is not hazardous. Village Engineer Scott Anderson replied he will ask Chris Dunlap to remove the tree.

**F. UPDATE ON THE DITCH WORK TO BE PERFORMED AT 15130 LITTLE ST MARYS ROAD**

Chairman Pink indicated the culvert has been completed at 15130 Little St. Marys Road. Chairman Pink had an onsite meeting with property owner and Village Engineer Scott Anderson to discuss the potential ditch work plans. The property owner understood the required ditch work and that the work being performed was village property. Forest Builders will be completing the ditch work and will aim to preserve the surrounding mature trees. Dunlap Lawn Service submitted a proposal to clear out the brush adjacent to property 15130 Little St. Marys Road for the ditch work in the amount of \$1,475.

A motion was made to approve the Dunlap Lawn Service to remove the brush in the amount of \$1,475. The motion was made by Member Clark and seconded by Chairman Pink. The motion was carried.

**G. DISCUSS THE PAV-TECH CORPORATION PROPOSALS FOR 15185 ST. MARYS ROAD DRIVEWAY AND METTAWA WOODS DRIVE**

Chairman Pink indicated the Committee received two proposals from Pav-Tech for asphalt work. One proposal related to the recent culvert repair work done at 15130 Little St. Marys Road. The second proposal would be performed on Mettawa Woods Drive. Chairman Pink added during the Riverwoods Blvd road resurface project, heavy equipment was placed on Mettawa Woods Drive which damaged the shoulder area. Chairman Pink added the village received a letter from the Mettawa Woods Drive HOA President, Nick Lucca granting the village permission to repair their private road. Village Engineer Scott Anderson added Mettawa Woods Drive proposal was calculated on an estimated square footage area but the actual area can result to be larger. Village Engineer Scott Anderson added an additional amount should be considered at \$14 a square foot. Chairman Pink added her initial conversation was to include Little Melody Lane large pot holes to be repaired. However, this street will be handled separately as it appears that Libertyville Township has already patched some of their street areas. Village Engineer Scott Anderson commented he was uncertain if Pav-Tech would be able to schedule the repair at Little Melody Lane due to time constraints and weather conditions. Chairman Pink added Village Administrator Florip did get a

second opinion on the two asphalt proposals and the contractor indicated Pav-Tech proposals were fairly priced out.

A motion was made to approve Pav-Tech Corporation proposal for \$2,600 for the driveway at 15185 Old School Road. The motion was moved by Member Clark and seconded by Chairman Pink. The motion was carried.

A motion was made for the Pav-Tech Corporation proposal for Mettawa Woods Drive to not exceed \$4,200. The motion was made by Member Clark and seconded by Chairman Pink. The motion was carried.

#### **H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Chairman Pink stated she received an email from a resident in Deerpath Farms. The resident had communicated that two horse riders were riding on Farewell Road and did not return to clean the manure left on the road. Chairman Pink added Deerpath Farm is an equestrian subdivision. Within their subdivision agreement Lots 42 and 43 have been approved for a stable/accessory building to be constructed. In addition, the Village Attorney Rhodes indicated within the village code in Chapter 12, Sanitation-Section 106, ...it indicates no owner of any animal shall cause or allow such animal to soil on any public property or street, sidewalk jointly owned by a homeowner or association. Village Engineer Scott Anderson commented the village has no enforcement method and this road is a public road that can be used by all. Village Clerk Gallo called Townline Stables owner and asked to remind her riders not to utilize Farewell Road as a riding path. Trustee Towne added he recalls a prior complaint was received by a resident at Hamilton Estate but no other complaints have been received. Chairman Pink asked the Committee if the ordinance should be modified. Trustee Armstrong asked if this section was added from a prior issue reported. Village Administrator Florip added she will be emailing the Board in the next few weeks regarding the review process for the zoning code that was tabled two years ago. As a result, Chapter 12 will be part of the reviewing process. Member Clark asked that the Village Clerk include in the Friday communication a reminder for owners to clean up after their animal once this matter has been discussed at the Board meeting.

A motion was made to cancel the December Public Works Committee meeting. The motion was made by Member Clark and seconded by Chairman Pink. The motion was carried.

#### **I. ADJOURNMENT**

It was moved by Member Clark and seconded by Chairman Pink to adjourn the meeting at 7:03 pm. The motion was carried.

Sandy Gallo, Village Clerk