

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON OCTOBER 17, 2023 AT THE HILTON GARDEN INN COTTONWOOD ROOM

A. CALL TO ORDER

Mayor Urlacher called the meeting to order at 7:00 p.m.

B. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Armstrong, Clark, Maier, Pelech, Smolic, Towne and Mayor Urlacher

Absent: None

Mayor Urlacher declared a quorum present.

In Attendance: Village Attorney, Jim Rhodes of Klein Thorpe & Jenkins, Ltd; Village Administrator, Mandi Florip; Village Clerk, Sandy Gallo; Representative from James Anderson Company, Scott Anderson; Village Treasure, Amy Weiland; Representative of Sikich, Brian LeFevre

Residents Present: Liz Leonard

C. APPROVAL OF THE MINUTES

1. Regular Meeting Minutes of September 19, 2023

The Village Board reviewed the Regular Board meeting minutes of September 19, 2023. It was moved by Trustee Towne and seconded by Trustee Smolic that the minutes of the Regular Board meeting of September 19, 2023 be approved and be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Clark, Maier, Pelech, Smolic and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

D. APPROVAL OF THE BILLS

Trustee Maier indicated the Committee reviewed and approved of the bills being presented for payment. The bill total for this month is \$148,204.06.

It was moved by Trustee Maier and seconded by Trustee Armstrong to approve payment of the bills.

Upon a call of the roll, the following voted:

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Clark, Maier, Pelech, Smolic and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried and the bills will be paid.

E. TREASURER’S REPORT

Sikich Representative, Brian LeFevre presented the September 30, 2023 Treasurer’s Report. Mr. LeFevre stated the revenue received is on track with budget. No expenses were received that were out of the ordinary for this month.

It was moved by Trustee Pelech and seconded by Trustee Maier that the Board acknowledge receipt of the September 30, 2023 Treasurer’s Report and it will be placed on file.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Clark, Maier, Pelech, Smolic and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

F. PUBLIC HEARING

G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be heard not listed elsewhere on this Agenda
2. Written Communications of Citizens to be Read

H. COMMISSION AND COMMITTEE AND OTHER REPORTS

1. Finance Committee

- a. Update on the 2023 Tax Rebate Program

Village Treasurer Weiland stated 147 residents qualified this year for the tax rebate program. However, only 140 submitted their applications. Mayor Urlacher asked if the residents that had not submitted at last meeting received communication of the rebate deadline. Village Treasurer Weiland replied yes. The Village Clerk sent out a blast to the remaining residents. Village Treasurer Weiland added the residents receive various reminder communications and the responsibility is on the resident to submit their application in a timely manner. Trustee Maier added extra efforts were made by many to support residents with their application submissions.

- b. Update on the Collection for Oasis Business Center Expenses

Trustee Maier stated based upon the agreement with the Oasis Business Center, the village is responsible for any incurred expenses related to this location.

c. Update on the Woodland Falls SSA#2 Final Administrator Expenses

Trustee Maier indicated the SSA#2 was closed in 2019. An amount of \$1,415 was designated to capture administrator costs to close out the SSA. An overage expenditure of \$258 resulted from the process but will be classified as a legal expenditure. This SSA closure is now complete.

d. Other Matters

2. Public Works Committee

a. Update on the Stormwater Drainage Project at MacLean Preserve at Oasis Park

Trustee Smolic stated Dave Kraft from Hey & Associates Inc., attended the Committee meeting to provide a grant update. This project is estimated to cost \$500,000 to \$1M. Mr. Kraft indicated the grant funding could cover 80% of this expenditure. The Committee will receive further update of the funding in the Fall of 2024. Once the funding is announced, the project can commence as early as Spring of 2025.

b. Update on the Little St. Marys Road and Little Melody Lane Road Pavement

Trustee Smolic asked the Village Engineer Scott Anderson for a pavement update. Village Engineer Anderson replied they marked the driveway restoration. Grinding and patchwork will be done prior to the full pavement will be done on Friday. Chicagoland Paving anticipates starting Friday on Little St. Marys Road. Village Engineer Anderson added nine to ten culverts were enhanced during this project.

c. Update on the Cleaning of the Village's Culverts

Trustee Smolic stated the culvert cleaning started today. Village Engineer Scott Anderson indicated the project was estimated to take five business days, but he anticipates it will be three days instead. The contractor is making good progress. Trustee Armstong asked the Village Engineer Anderson if the contractor has encountered any issues during the cleaning. Village Engineer Anderson replied Village Engineer Jamie Anderson has been working with the contractor, so he could not answer the question.

d. Other Matters

3. Parks and Recreation Committee

a. Update on the Mowing of the Village Lots 24880 N. Riverwoods Road and 24881 N. Riverwoods Road

Trustee Clark indicated that Mr. Harden, the farmer, has not completed any further mowing as his tractor's blade is currently being repaired.

b. Update on the Village Berm Located on Illinois Route 60 and St Marys Road

Trustee Clark mentioned the contractor has three dead trees to remove and will be performing an onsite burn from all the vegetation that was removed.

c. Recommendation of the CK Contractor Proposal to Clear Mettawa Savana Lot in the Amount Not to Exceed \$24,750

Trustee Clark stated CK Contractor is being hired to complete the brush mowing at the vacant lots 24880 and 24881 Riverwoods Road. The contractor anticipates seven days to complete this project. The contractor did ask if he could maintain his equipment onsite for the duration of the project. Trustee Clark replied yes.

d. Recommendation of the Bob Haraden Three-Year Mowing Agreement for Village Lots 24880 N. Riverwoods Road and 24881 N. Riverwoods Road

Trustee Clark asked Village Attorney Rhodes for an update of the Bob Haraden license agreement. Village Attorney Rhodes indicated he is currently working on determining the number of acres that will be mowed. Trustee Towne added the agreement should include no hunting on the property. Village Attorney Rhodes added the farmer had two conditions that were in question. The first item stated, if hazardous conditions are determined the village has the right to terminate the agreement. The farmer asked for an allowance if the agreement was terminated. Village Attorney Rhodes stated a provision can be added to allow him time to correct the condition. The second item in question stated that the farmer would be the responsible party for any potential taxes incurred, due to his activities. The farmer disagreed with the provision. Village Attorney Rhodes stated this statement should be included as his responsibility. Mayor Urlacher commented this agreement can be approved pending legal review.

e. Other Matters

4. Public Safety

a. Other Matters

Trustee Towne indicated the Bradley Road business center in Green Oaks was hosting a car event. As a result, upscale cars drove at high speeds with great loudness while racing down on Bradley Road. Trustee Pelech indicated she will research if other car events are scheduled and pass along those dates to the Village of Lincolnshire. Trustee Armstrong indicated she called Lake County

Sheriff's Office to report the speed of which these cars travels and their lack of stopping at the various village STOP signs.

5. Zoning, Planning and Appeals Commission Report

Mayor Urlacher announced there is nothing to report for ZPA.

a. Other Matter

I. BUSINESS FROM THE BOARD:

1. Mayor's Report

a. Land Acquisition at 0 Old School Road

Mayor Urlacher indicated this agenda item will be further discussed in Executive Session.

b. Building Report

Mayor Urlacher thanked Village Engineer Scott Anderson for the monthly building report and said it would be placed on file.

c. Monthly Traffic Enforcement Statistics

Mayor Urlacher thanked the Village of Lincolnshire for submitted the monthly breakdown for October traffic activity.

d. Other Matters

e. Village Administrator's Report

Village Administrator Florip stated a bid opening will be held for the gravel removal at Mettawa Savana the first week of November. The goal is to have this project completed during the winter. Village Administrator Florip said she spoke to IDOT requesting for the trash to be cleared along the tollway. An email has been provided to everyone with information about upcoming Freedom of Information Act training.

2. UNFINISHED BUSINESS

Mayor Urlacher added the following two items will remain tabled and are not part of the Consent Agenda approvals.

a. A Motion to Remove from the Table an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies

- b. Discussion of an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies

3. SELECTION OF CONSENT AGENDA

The Chair would like to entertain establishing a consent agenda for any or all the items listed under New Business on the agenda. The mayor asked if there were any items listed under the New Business that a Trustee does not wish to approve under the Consent Agenda.

Item C will be discussed in Executive Session.

- a. Approval of the CK Contractor Proposal to Clear Mettawa Savana Lot in the Amount Not to Exceed \$24,750
- b. Approval of the Bob Haraden Three-Year License Agreement for the Village Lots 24880 N. Riverwoods Road and 24881 N. Riverwoods Road Pending Legal Review

A motion was made by Trustee Maier and seconded by Trustee Armstrong to approve the following agenda items by the consent agenda.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Clark, Maier, Pelech, Smolic and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

A motion was made by Trustee Maier and seconded by Trustee Armstrong to approve the following agenda items by the omnibus vote.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Clark, Maier, Pelech, Smolic and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

J. EXECUTIVE SESSION

At 7:28 p.m., it was moved by Trustee Armstrong seconded by Trustee Maier to adjourn the meeting to Executive Session to discuss meeting minutes and litigation.

Upon a call of the roll, the following were:

Present: Trustees Armstrong, Clark, Maier, Pelech, Smolic and Towne

Absent: None

Mayor Urlacher declared the motion carried.

K. CALL TO RECONVENE

At 7:47 p.m., Mayor Urlacher reconvened the public portion of the meeting.

L. ROLL CALL

Upon a call of the roll, the following were:

Present: Trustees Armstrong, Clark, Maier, Pelech, Smolic, Towne and Mayor Urlacher

Absent: None

Mayor Urlacher declared a quorum present.

Also, present: Village Administrator, Mandi Florip; Village Clerk, Sandy Gallo and Village Attorney Jim Rhodes of Klein Thorpe and Jenkins

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

c. Approval of the Real Estate Agreement for 0 Old School Road, Mettawa Illinois 60045

A motion was made by Trustee Armstrong and seconded by Trustee Maier to approve the following agenda item.

Upon a call of the roll, the following voted:

Aye: Trustees Armstrong, Clark, Maier, Pelech, Smolic and Towne

Nay: None

Absent: None

Mayor Urlacher declared the motion carried.

N. ITEMS TO BE REFERRED
O. FOR INFORMATION ONLY
P. ADJOURNMENT

The motion was made by Trustee Towne and seconded by Trustee Smolic. With no further business to conduct, the meeting was adjourned by Ayes.

Aye: Trustees Armstrong, Clark, Maier, Pelech, Smolic and Towne

Nay: None

Mayor Urlacher declared the motion carried and the meeting adjourned at 7:48 p.m.

Sandy Gallo, Village Clerk