

**MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, JUNE 14, 2023 IN THE COTTONWOOD ROOM A**

**A. CALL TO ORDER**

Chairman Smolic called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Smolic and Member Clark

Absent: Member Pelech

Chairman Smolic declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson;

Resident in Attendance: Jeff Clark

**C. APPROVAL OF THE REGULAR MEETING MINUTES OF MAY**

Minutes of the regular meeting for May 10, 2023 were reviewed. It was moved by Member Clark and seconded by Chairman Smolic that the regular meeting minutes be approved and be placed on file. The motion was carried.

**D. UPDATE ON THE ONE RESIDENT ALONG OLD SCHOOL ROAD**

Chairman Smolic asked for an update on the culvert drainage issues at property 15409 W Old School Road. Village Engineer Scott Anderson commented a topographic survey should be considered to review the actual grading around the culvert. The Village Engineer added he used the Lake County's contour map and compared it to the resident's driveway. The Clark's driveway is a foot above the invert flow line of the ditch which means the driveway will continuously flood. A wider ditch would not resolve this issue. Please reference the Lake County GIS map for grading numbers. Village Clerk Gallo indicated at last month's meeting a topographic survey was requested. Village Engineer Scott Anderson replied the last Chairman decided for him to submit a proposal instead. Mr. Clark added his whole front yard floods during a heavy rainfall. Chairman Smolic requested that an additional contractor review this case and provide a proposal for the work to be done. Village Engineer estimated 100 properties flow through this culvert.

**E. UPDATE ON THE VILLAGE SHOULDER MAINTENANCE**

Chairman Smolic stated the shoulder work has been completed. The weeds will be treated at a later date.

**F. REVIEW OF JAMES ANDERSON COMPANY LISTING OF THE VILLAGE'S CULVERTS CONDITION**

Chairman Smolic commented the Committee received a listing of all of the village's culverts and their condition. Chairman Smolic asked the Village Engineer to consider 20 culverts classified as being in poor condition. Of those 20, prioritize the top 5 and obtain a proposal for repair. Village Engineer Scott Anderson stated some of the culverts only need to be pressure washed or cleared out.

The culverts in poor condition will need to be replaced. Village Engineer Scott Anderson suggested that all the culverts needing to be pressure washed be completed as one project to obtain the best pricing. A bid will be needed for all the culverts.

**G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Village Administrator Florip commented an amendment to the ordinance for public contract will be presented at the Board meeting this month. The current municipal code requires any contract received over \$20K go out to bid. The state requirement is in excess of \$25K. As a result, the new ordinance is being recommended in the amount of \$30K in order to capture the current inflation of material and labor. The ordinance will also include exemptions for contracts that should be exempt from public bidding. The last change will allow any change orders that the Village Engineer had for \$1K be allowed to be completed by the Village Administrator in the amount of \$5K instead.

Chairman Smolic added a proposal was received from Dunlap Tree Experts to remove the tree along the right-of-way by property 27070 Northwood Lane. This tree will improve the water flow during the culvert replacement at this location too.

A motion was made to approve the Dunlap Tree Expert proposal in the right-of-way tree at 27070 Northwoods Lane in the amount of \$600. The motion was moved by Member Clark and seconded by Chairman Smolic. The motion was carried.

Trustee Towne stated that Village Administrator Florip is looking into the Flock system. Trustee Towne added a trial period could be considered with two cameras on the Village's main road, Bradley Road and Old School Road. Village Administrator Florip provided a summary, the cameras are \$2,500 per year with installation, information is captured on a web server and the Village would own the information. They are solar powered. The data can be searched in various ways. Chairman Smolic added last year's robbery in the village included stolen cars and fake plates were recorded. Trustee Towne said the cameras would be considered for a trial period. Trustee Armstrong said she explored the flock system two years ago and the location of the cameras would make the difference. Trustee Towne commented that the cameras would include new signage that should be installed with the Lake County Sheriff's badge as neighborhood watch program. Trustee Towne announced Antonio is retiring and his last day will be November 12<sup>th</sup> with Howe Security.

**H. ADJOURNMENT**

It was moved by Member Clark and seconded by Chairman Smolic to adjourn the meeting at 6:40 pm. The motion was carried.

Sandy Gallo, Village Clerk