



Village
of
Mettawa

PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE VILLAGE OF METTAWA, NOTICE IS GIVEN HEREBY THAT THE SCHEDULED REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF METTAWA WILL BE HELD ON TUESDAY, APRIL 16, 2024 THE HOUR OF 7:00 P.M., DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING:

MAYOR AND BOARD OF TRUSTEES, VILLAGE OF METTAWA

REGULAR MEETING

HILTON GARDEN INN - 26225 N RIVERWOODS BLVD

COTTONWOOD ROOM

TUESDAY, APRIL 16, 2024 at 7:00 p.m.

AGENDA

Next Ordinance: #893

Next Resolution: #24-01

A. CALL TO ORDER

B. ROLL CALL

Mayor Urlacher

Trustee Armstrong

Trustee Clark

Trustee Maier

Trustee Pelech

Trustee Smolic

Trustee Towne

C. APPROVAL OF THE MINUTES

1. Regular Meeting Minutes of March 19, 2024

D. APPROVAL OF THE BILLS

1. Bills Submitted for Payment

E. TREASURER'S REPORT

1. Presentation of the Monthly Report Ending March 31, 2024

F. PUBLIC HEARING

1. Proposed Village of Mettawa Budget for FY2024-2025

G. COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

1. Citizens to be heard not listed elsewhere on this Agenda
2. Written Communications of Citizens to be Read

H. COMMISSION AND COMMITTEE AND OTHER REPORTS

1. Finance Committee

- a. Recommendation to Approve the Klein, Thorpe, and Jenkins Fee Increase
- b. Recommendation to Approve Sikich LLP Accounting Services Statement of Work and Engagement Letter
- c. Update on the FY2023-2024 Audit
- d. Recommendation to Approve the Annual Budget for FY2024-2025
- e. Other Matters

2. Public Works Committee

- a. Update on the Village's Right-of-Way Tree Removal Project
- b. Recommendation to Approve the Forest Builders, Inc. Proposal for Bradley Road Culvert Replacement in the Amount Not to Exceed \$4,900
- c. Update on the Capital Improvement Items for FY2024-2025 Budget
- d. Recommendation to Approve James Anderson Company to Complete Surveying and Drafting Plans for the Old School Road Ditch Drainage in the Amount Not to Exceed \$15,000
- e. Other Matters

3. Parks and Recreation Committee

- a. Update on Installing Two Gates on Village Property
- b. Recommendation to Approve Forest Builder, Inc. Proposal to Remove Metal Debris at Mettawa Savanna in the Amount of \$1,200
- c. Update on the Removal of the Stockade Fence at Riverside
- d. Recommendation to Approve Dunlap Tree Experts Proposal to Remove Trees at 15085 Old School Road in the Amount of \$5,400
- e. Other Matters

4. Public Safety

- a. Presentation by Village of Lincolnshire - Commander Jamie Watson
- b. Other Matters

5. Zoning, Planning and Appeals Commission

- a. Other Matters

I. BUSINESS FROM THE BOARD FOR DISCUSSION, CONSIDERATION AND, IF SO DETERMINED, ACTION UPON:

1. Mayor's Report

- a. Quarterly Newsletter

- b. Village Picnic Date
- c. Lake County Sheriff's Office Contract
- d. Building Report
- e. Monthly Traffic Enforcement Statistics
- f. Other Matters
- g. Village Administrator's Report

2. Selection of Consent Agenda

The President and Board of Trustees may establish a consent agenda for items appearing on the agenda of any regular or special meeting. All items placed on the consent agenda will be enacted by one motion and one vote, which shall be a roll call vote. The Village President or any Trustee may request that any item not be placed upon the consent agenda, in which case the item will be considered separately. Any items not placed upon the consent agenda will be considered individually by separate vote.

3. Unfinished Business

- a. A Motion to Remove from the Table an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies
- b. Discussion of an Ordinance Amending the Village of Mettawa Code of Ordinances, Chapter 15, Zoning Regulations, Article 11, Special Uses, Section 15.1106, Additional Regulations for Public Assemblies

4. New Business

- a. Approval of Klein, Thorpe, and Jenkins Fee Increase
- b. Approval of Sikich LLP Accounting Services Statement of Work and Engagement Letter
- c. Approval of an Ordinance Adopting the Annual Budget for FY2024-2025
- d. Approval of Forest Builders, Inc. Proposal for Bradley Road Culvert Replacement in the Amount Not to Exceed \$4,900
- e. Approval of James Anderson Company to Complete Surveying and Drafting Plans for the Old School Road Ditch Drainage in the Amount Not to Exceed \$15,000
- f. Approval of Forest Builders, Inc. Proposal to Remove Metal Debris at Mettawa Savanna in the Amount of \$1,200
- g. Approval of Dunlap Tree Experts Proposal to Remove Trees at 15085 Old School Road in the Amount of \$5,400

J. EXECUTIVE SESSION

K. CALL TO RECONVENE

L. ROLL CALL

M. MATTERS REQUIRING ACTION ARISING AS A RESULT OF THE EXECUTIVE SESSION

N. ITEMS TO BE REFERRED

O. FOR INFORMATION ONLY

P. ADJOURNMENT

ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL.

I, the undersigned, caused the above and foregoing 3-pages agenda to be posted at the following location on or before 5:00 p.m. April 14, 2024: In the entry lobby of the Hilton Garden Inn, 26225 N. Riverwoods Boulevard, Mettawa, IL. Sandy Gallo, Village Clerk