

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, MAY 8, 2024 IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Smolic called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Smolic and Members Clark and Pelech

Absent: None

Chairman Smolic declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineer, Scott Anderson; Trustees Towne and Armstrong

C. APPROVAL OF THE REGULAR MEETING MINUTES OF APRIL

The minutes of the regular meeting for April 10, 2024 were reviewed. It was moved by Member Clark and seconded by Chairman Smolic that the regular meeting minutes be approved and be placed on file. The motion was carried.

D. DISCUSS THE MAINTENANCE OF CULVERTS AND DITCHES

Village Engineer Scott Anderson provided copies of the new culvert listing. The new listing categorized the culverts into those that require work, replacement, or reinspection. The reinspection category means, the culvert will need to be revisited after last year's power washing to complete land restoration. Village Engineer Scott Anderson indicated he will call Chairman Smolic onsite when a culvert has been determined to require repairs. Chairman Smolic asked Village Administrator Florip if each culvert needs to be approved. Village Administrator Florip confirmed yes, unless if it is an emergency. Village Engineer Scott Anderson added some culverts will require additional work such as paving. All the work being performed on the culverts is considered maintenance which does not require prevailing wages.

A motion was made to approve \$20K for culvert repairs throughout the village. The motion was made by Chairman Smolic and seconded by Member Clark. The motion was carried.

E. DISCUSS THE DETAILS FOR THE CULVERT REPLACEMENT AT 707 BRADLEY ROAD

Village Engineer Scott Anderson brought the proposal for the 707 Bradley Road culvert to the meeting. This area will require brush clearing. Village Administrator Florip indicated she will draft the letter to be sent to the resident for the village to be granted temporary easement permission to repair the failed culvert. Chairman Smolic stated the village does not want to own this culvert. Village Engineer Scott Anderson indicated both property owners along this road should grant the village temporary permission as the culvert repairs may overlap to the other property. Village Clerk asked if the tree along the culvert will be impacted. The Village Engineer replied his goal is to avoid the tree if possible. Chris Dunlap will be asked to provide a proposal for the brush removal. Chairman Smolic added this project will be further discussed next month to allow the letter to be drafted and the landscaper to provide us a proposal for the brush clearance.

F. DISCUSS THE ANNUAL SHOULDER MAINTENANCE

Village Engineer Scott Anderson provided the Committee a proposal at the meeting for the shoulder maintenance. Village Clerk Gallo reminded the engineer to communicate to her when the shoulders would be treated with herbicide to inform residents.

A motion was made to approve the Forest Builders proposal for the annual shoulder maintenance in the amount of \$19,200. The motion was made by Chairman Smolic and seconded by Member Clark. The motion was carried.

G. DISCUSS THE CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT PROGRAM FOR 2024-2025

Chairman Smolic indicated he was uncertain on the effectiveness of the Clarke Environmental program. Village Engineer Scott Anderson replied if the larva control is not completed the mosquitos would be worse in the summer.

Village Clerk Gallo indicated this year's proposal is a two-year agreement. For 2025, it does include a possible increase up to 5%. Last year the Committee, requested this agreement be done for a multi-year. The proposal included 3 pre hatch treatments along with 5 adult mosquito sprays. Trustee Towne indicated the village has bid this service out in the past and Clarke Environmental was the lowest bidder. Village Clerk Gallo indicated she will follow-up with the Village Attorney to see if bidding requirements can be waived for the approved amount.

A motion was made to approve the 2024-2025 proposal from Clarke Environmental Inc for the mosquito program. The motion was moved by Chairman Smolic and seconded by Member Clark. The motion was carried.

H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Smolic indicated a pothole proposal from Forest Builders was received at the meeting. Village Engineer Scott Anderson replied most of the potholes can be found along the Oasis Service Road.

A motion was made to approve the Forest Builders pothole proposal in the amount of \$2,540. The motion was moved by Chairman Smolic and seconded by Member Pelech. The motion was carried.

Trustee Towne indicated he did not have any safety matters to discuss.

I. ADJOURNMENT

It was moved by Chairman Smolic and seconded by Member Clark to adjourn the meeting at 6:45pm. The motion was carried.

Sandy Gallo, Village Clerk